

# Need to Know: Elementary

Many schools provide this information in the sub packet they give you

1. Am I OK where I parked?
2. Do I pick the kids up outside, or do they come in to the room? (from the Bus and from Specialists)
3. What are your attendance procedures?
4. Lunch count information
5. What is your bell schedule for the day?
6. School discipline programs or procedures?
7. Where can I find the emergency procedures?
8. Where do I find 504's/IEP accommodations/support
9. Do you have a map of the school? (Where are bathrooms, lunchroom, library, portables, and music)?
10. Where/when do I walk the kids out to the bus?

# Need to Know: Secondary

Many schools provide this information in the sub packet they give you

1. Where do I park?
2. Bell schedule for the day? Assemblies?
3. What lunch do I take?
4. What is the Homeroom/Advisory system?
5. Where do I send attendance report?
6. Office/security phone #
7. Where to find 504's, IEP accommodations/support
8. Where can I find the emergency procedures?