

Evaluation Turn In Dates At A Glance 2016-2017

BARGAINING UNIT	Evaluator and Evaluatee Sign off DUE DATE	Collective Bargaining Agreement DUE DATE	Original EVALUATION DUE to Human Resources
BUS DRIVERS	May 26	May 30	June 16
COACHES (PECAAA)	30 days after completion of the season		
CONFIDENTIAL EMPLOYEES Classified Evaluation Form	Aug 15	N/A	Aug 15
CUSTODIANS	April 28	May 1	June 16
FOOD SERVICE	July 14	N/A	Aug 15
INTERPRETERS (PIA)	May 26	June 1	Aug 1
MAINTENANCE	Aug 15	Aug 31	Aug 15
MECHANICS Classified Evaluation Form	August 15	Aug 31	Aug 15
OFFICE PROFESSIONALS (PAEOP <260)	June 27	June 30	Aug 1
OFFICE PROFESSIONALS (PAEOP 260)	Aug 15	Aug 31	Aug 15
PARA-EDUCATOR	May 26	June 1	June 16
PRINCIPALS/CENTRAL MANAGEMENT (APSP/CMT)	June 27	N/A	July 14
PRINT SHOP	Aug 15	Aug 31	Aug 15
SECURITY OFFICER	May 23	N/A	June 16
TEACHERS AND OTHER CERTIFICATED STAFF (PEA)	May 12	N/A	June 16
UNREPRESENTED	Aug 15	N/A	Aug 15
WAREHOUSE	Aug 15	Aug 31	Aug 15

- Use correct evaluation instrument per the employee's bargaining unit.
- **Current evaluation instrument can be found at**
http://www.puyallup.k12.wa.us/departments/human_resources/employee_information/forms/
- Check only one box per criteria on the evaluation instrument with the original on file in HR.
- All evaluation must be signed and dated by the employee and evaluator.