

Puyallup School District
BOUNDARY REVIEW COMMITTEE
April 18, 2016

Charter

This 33-member committee is commissioned by the Board of Directors for the purpose of evaluating and recommending adjustments of school attendance areas at all three grade levels. The committee will consider the new and expanded facilities included in the 2015 Bond Program, K-3 class size reduction, and other district initiatives that may impact enrollment distribution. The committee shall provide its recommendations to the Board by October 2018 with Board action no later than November 2018.

Membership:

Nine community members (Three from each Region, representing Elem, JH, & HS)
Five at large community members (Board Directed)
Two Puyallup PTA Council representatives
Three High School Students
Elementary Principal
Junior High Principal
High School Principal
Assistant Director of Transportation
Director of Athletics, Health and Fitness
Director of Student Services
Chief Special Services Officer
Chief Equity & Achievement Officer
Chief Operations Officer*
Director of Education Planning*
Director of Facilities Planning*
Chief Academic Officers for Regions 1, 2, and 3*

*Steering Committee member

Ex-officio Members:

Superintendent
Assistant Superintendent of Instructional & Organizational Alignment
Executive Director of Communications and Information
Executive Director of Technology Services
Executive Director of College & Career Readiness
Chief Financial Officer
Directors of Instructional Leadership for Music and ELL

The Superintendent shall make recommendations on appointments for the Board's consideration. Each Board Director shall appoint one at large member directly.

Term:

The term of this committee is from September 1, 2016 to November 30, 2018. The Board of Directors may reconsider this charter at any time.

Scope:

The committee is advisory to the Board of Directors and will consider the following outcome:

A community-based recommendation for K-12 school boundaries.

- The committee will review school attendance areas district wide at each grade level.
- The committee will develop and adopt a list of criteria from which proposals for boundary changes will be evaluated. As a baseline, the committee will seek to provide equity throughout the district in regard to socioeconomic status and ethnicity, balance enrollment, maximize access to educational programs, and support an efficient transportation plan that includes non-vehicular safe routes to schools.
- The committee will provide reports to the board throughout the commissioned term.
- The committee will provide public comment opportunities and communication with district stakeholders.
- The committee will present to the board the options considered (including benefits and challenges, when possible) upon providing its recommendation.

Operating Procedures:

1. Co-chairs: a community member co-chair will be selected by the committee. The Director of Facilities Planning shall serve as the other co-chair. The co-chairs and members of the steering committee will meet prior to each committee meeting to coordinate and prepare for future meetings.
2. Meetings: committee meetings will be held on a regular monthly basis with the exception of summer months. Additional meetings may be scheduled on an as-needed basis. Co-chairs and members of the steering committee will facilitate each committee meeting. Committee members may be called upon to make presentations to the School Board and

stakeholder groups. The co-chairs, if necessary, may make adjustments to the schedule as needed.

3. Attendance: content and discussion from one meeting provides foundation for future meetings. Accordingly, regular attendance is critical for efficient functioning of the committee. After three absences per year, the member and co-chairs will meet to determine if a replacement should be sought.
4. Agendas and Minutes: agendas will be set mutually by the co-chairs and distributed at least three school days in advance of the meeting. Minutes will be prepared and distributed to committee members and School Board members prior to the following meeting.
5. Additional resource people will be invited to attend based on the subject matter to be discussed.
6. As an advisory committee, consensus will be sought when developing reports and recommendations for the Board of Directors' consideration. If consensus cannot be achieved, then majority rules. Both a majority and minority report will be presented to the Board of Directors as a part of the reporting in the event that consensus was not achieved.