

**FEDERAL
PROCUREMENT
SUSPENSION/DEBARMENT
FORM**

GENERAL INFORMATION

State Program:

Vendor Name: _____

24 - Federal SPED

Req #: _____ PO # _____

38 - Perkins

51 - Title I

Pcard Confirmation# _____ Date: _____

52 - Title II

64 - LEP

67 - Johnson O'Malley

68 - Indian Ed

Form Completed By: _____ Date: _____

PROCUREMENT (check one)

Furniture, Equipment, Supplies:

\$0 - \$10,000

No Action Required (Micro Purchase)

\$10,001 - \$75,000

Minimum 3 Quotes Required (Quotes Attached)

> \$75,000

Formal Bids Required

Professional Services:

\$0 - \$10,000

No Action Required (Micro Purchase)

\$10,001 - \$250,000

Minimum 3 Quotes Required (Quotes Attached)

> \$250,000

Formal Bids Required

Non-Public Agency per OSPI No Action Required

SES Provider per OSPI No Action Required

Government Agency/ESD No Action Required

IEP Placement

Sole Source Explanation (or attach IEP explanation):

Sole Source

Complete Sole Source Explanation Below:

(If not enough space, please attach additional documents as necessary)

Describe the service/product requested and why it is required: _____

Which providers were considered? _____

Rationale for selecting the provider? _____

How was it determined there were no other providers better suited? _____

SUSPENSION & DEBARMENT

Required for All Vendors: SAM.gov (screenshot attached)

NOTE: Attach vendor contract, Federal Procurement / Suspension & Debarment Form, quotes (if required) & SAM.gov screenshot to purchase requisition in Business Plus or