



**FEDERAL PROCUREMENT
SUSPENSION/DEBARMENT FORM**

GENERAL INFORMATION

Vendor Name: _____

Req #: _____ PO # _____

Pcard Confirmation# _____ Date: _____

Form Completed By: _____ Date: _____

State Program:

- 24 - Federal SPED
- 38 - Perkins
- 51 - Title I
- 52 - Title II
- 64 - LEP
- 67 - Johnson O'Malley
- 68 - Indian Ed
- 98 - Child Nutrition

PROCUREMENT (check one)

Furniture, Equipment, Supplies:

- | | |
|---------------------|---|
| \$0 - \$10,000 | No Action Required (Micro Purchase) |
| \$10,001 - \$75,000 | Minimum 3 Quotes Required (Quotes Attached) |
| > \$75,000 | Formal Bids Required |

Professional Services:

- | | |
|----------------------|---|
| \$0 - \$10,000 | No Action Required (Micro Purchase) |
| \$10,001 - \$250,000 | Minimum 3 Quotes Required (Quotes Attached) |
| > \$250,000 | Formal Bids Required |

- | | |
|----------------------------|--|
| Non-Public Agency per OSPI | No Action Required |
| SES Provider per OSPI | No Action Required |
| Government Agency/ESD | No Action Required |
| IEP Placement | Sole Source Explanation (or attach IEP explanation): |
| Sole Source | Complete Sole Source Explanation Below: |
| | (If not enough space, please attach additional documents as necessary) |

Describe the service/product requested and why it is required: _____

Which providers were considered? _____

Rationale for selecting the provider? _____

How was it determined there were no other providers better suited? _____

SUSPENSION & DEBARMENT

Required for All Vendors: SAM.gov (screenshot attached)

NOTE: Attach vendor contract, Federal Procurement / Suspension & Debarment Form, quotes (if required) & SAM.gov screenshot to purchase requisition in Business Plus or