

PC3 DUAL CREDIT COLLEGE TRANSCRIPT PROCESS

The process is as follows by college:

Bates Technical College: The student is to call the PC3 office at 253-583-8816 or email Jim Adams at jadams@pc3connect.org to request that their dual credits be posted on a Bates transcript. PC3 will verify on SERS that the credits were earned and contact the Bates registrar to request that the credits be posted on a Bates transcript. The Bates registrar will then post the credits on a transcript.

Clover Park Technical College: The student is to call the PC3 office or email Jim Adams to request that the student's dual credits be posted on a Clover Park Technical College Transcript. PC3 will verify on SERS that the credits were earned and contact the CPTC registrar to request that the credits be posted on a CPTC transcript. The CPTC registrar will post the credits on a transcript.

Pierce College: The student is to call the PC3 office or email Jim Adams to request that the student's dual credits be posted on a Pierce College transcript. PC3 will verify on SERS that the credits were earned and contact the Pierce College registrar requesting that the registrar send a request form and information to the student. The student will complete the request form and send/bring it to the Pierce College registrar along with a copy of the student's high school transcript. The registrar will verify the data and post the credits on a transcript.

Please pass this information to students inquiring about transcription of dual credits.

We will send this information out to all interested parties later in the year.

Jim Adams
jadams@pc3connect.org
253-583-8816